

## **ORGANIC FARMING AUTHORITY OF JHARKHAND**

Room no- 319, 3<sup>rd</sup> Floor,  
Krishi Bhawan Campus, Kanke Road  
Ranchi -834008, Jharkhand  
Email id:- organicjharkhand2012@gmail.com

### **EXPRESSION OF INTEREST**

**WITH REFERENCE TO GOVERNMENT SANCTION LETTER No 106 DATED ON 23/09/2019 AN “INVITATION OF APPLICATION FOR EMPANELMENT OF MANUFACTURERS FOR THE SUPPLY OF ORGANIC FARM INPUTS (BIOFERTILIZERS/ BIOPESTICIDES/ SOIL CONDITIONER/ PLANT GROWTH ENHANCERS / OTHER APPROVED BIO-PRODUCTS IF ANY) IN JHARKHAND.”**

<b>SI No.</b>	<b>EOI No</b>	<b>Date</b>	<b>Cost of EOI form</b>
1.	EOI/OFAJ/OFI/2019-03	12-10-2019	Rs 10,000

Commencement & sale of EOI documents : 12-10-2019  
Date of Pre-bid Meeting : 17-10-2019 (2.30 PM – 3.30 PM)  
Last date & time of submission of EOI : 24-10-2019 up to 2.00 PM  
Date & time of opening of technical proposal : 24-10-2019 at 4.30 PM

#### **EOI has both technical & Financial bid/proposals.**

The agency shall deposit an Earnest money of Rs. 5,00,000 (Rupees Five Lacs only) in form of Demand Draft in favour of Chief Executive officer, “Organic farming Authority of Jharkhand” payable at Ranchi at the time of submission of EOI.

The Application forms, Terms of Reference can be obtained from the Organic Farming Authority of Jharkhand, Krishi Bhawan Campus, Kanke Road-834008 on all working days(Monday to Friday) 11:00 hrs to 17:00 hrs by payment of Demand Draft of Rs.10,000 (Non refundable) in favour of Chief Executive Officer, “Organic farming Authority of Jharkhand” payable at Ranchi. It may also be downloaded from the website [www.organicjharkhand.in](http://www.organicjharkhand.in) . In case of downloaded form DD of Rs. 10,000 has to be attached with the form.

Envelope of application for EOI should duly subscribed “Expression of Interest for supply of organic farm inputs in jharkhand state”. EOI should be addressed to the Chief Executive Officer, Organic Farming Authority Of Jharkhand, Room no.319, 3rd floor- Krishi Bhawan campus, Kanke Road, Ranchi-834008.

Chief Executive Office

## **Technical Proposal**

EOI/proposals are invited from the agencies involved into manufacturing of organic farm bio-inputs such as Biofertilizers, Biopesticides, plant growth enhancers, soil conditioner or other approved bio-products as per the technical guidelines of National Standards for Organic Production (NSOP) used in organic farming.

### **Minimum Eligibility Criteria:-**

1. The agency having minimum eight years experience in manufacturing & marketing of organic farm inputs.
2. The Agency must having an approval certificate as per NPOP guideline for its organic farm inputs provided by an NAB/APEDA accredited agency for minimum eight years.
3. Agency must having registration of Trade Mark from the competent authority in support of the brand for the offer has been submitted
4. Agency having an ISO certification.
5. Average annual turnover of last three financial year (2016-17, 2017-18 & 2018-19) should not be less than 1 Crore.
6. Audited balance sheet along with IT return should be submitted for the last three financial years (2016-17, 2017-18 & 2018-19)
7. Bidder shall submit an affidavit on Rs 100 non judicial stamp from Notary that "the company has never been blacklisted or terminated earlier by any state or union government."
8. The agency having past experience in working with agriculture or horticulture department / other government organization in at least two States for supply of organic farm inputs. (Attach proof)
9. Agency must have registered under GST.
10. Preference will be given to those manufacturer whose products has attested/approved under USDA-NOP / EU standards.

The interested bidders should submit the following documents / details in support of their claim:-

- i. Application form duly filled up
- ii. Application fee & EMD
- iii. Registration certificate of organization along with bylaws/Deed
- iv. Approval / Attestation of Organic farm bio-inputs under NPOP standards
- v. Trade mark registration certificate
- vi. ISO certificate
- vii. Audited balance sheet of last three year's
- viii. IT-Return of last three years
- ix. PAN
- x. GST Registration certificate
- xi. Manufacturing Experience (Attestation certificate attached)
- xii. Proof of Supply at national / international level
- xiii. Affidavit's
- xiv. Supply in Government department
- xv. Test / trial report from agriculture institute, if any
- xvi. Local address in jharkhand, if any
- xvii. Any other supporting documents regarding claim , please specify

## **Terms and Conditions:**

1. The manufacture must having previous experience in supply of organic inputs at national / international level.
2. Product specification of Bio-fertilizer must be as per the latest FCO & Bio-pesticides as per the latest CIB act.
3. The manufacturer shall submit an affidavit on Rs 100 non judicial stamp from Notary regarding "the rates of bid quoted in EOI that the rates of organic farm inputs which are quoted in financial bid are the minimum price and not more than the market price in the State of Jharkhand".
4. The successful bidder has to submit the Registration fee @ Rs 25,000 (Rupees twenty five thousand). Registration fee will be valid till project period.
5. TIME LINE:
  - After selection of the agencies the supply order will be decided as per the requirement of the product by the farmer in the light of which the ordered material will have to be delivered within the specified time limit to the corresponding districts
6. TERMS OF PAYMENT:
  - No advance payment will be made.
  - In case of subsidy scheme, the subsidy will be transferred to the farmers Account / CUG Card. Farmers will pay to the manufacturer.
  - Payment through CUG card/DBT/RTGS/Online directly will be made. Bank commission will be borne by the firm.
  - Payment will be made only after successful supply as per the ordered quantity.
7. VALIDITY PERIOD:
  - Manufacturer shall be noted that the validity period of their offer rate which should be for a period of at least 3 years or till project period from the date of opening of EOI.
8. The performance guarantee of the successful Manufacturer who does not fulfil the obligation of supply of stocks as per orders/specification/packing/maintenance of quality shall be forfeited and alternative arrangements will be made for procurement of such products and any additional cost in this will be to the account of defaulter.
9. The successful Manufacturer shall not sublet or assign this contract or any part of it to other manufacturer.
10. The products supplied shall be with sound packing. Damaged bags, if any, shall be replaced by the supplier with sound packing at his own cost. The responsibility of quality and quantity (miss-branding/under weight) of the material supplied lies with the supplier only.
11. In the event of any materials failing to conform to the specifications on quality the OFAJ has the right to reject them out right and the supplier shall replace the rejected materials with fresh stock at his own cost.
12. Test report wherever applicable should be furnished
13. The successful agency shall, within 14 days of having been called by notice, execute a formal agreement on stamp paper worth Rs. 100/- in the prescribed format and the cost shall be borne by the successful bidder

14. Once the successful bidder is accepted, there will not be any upward revision of the accepted rates on account of the price escalation during the currency of the contract period. Successful bidder is required to sign a MOU with Organic farming Authority of Jharkhand accepting all the clauses incorporated in the said MOU.
15. After empanelment of the agency the issuance of supply order / demand will be decided by the farmer as per their requirement.
16. If the agency fails to meet the objectives, conditions, quality parameters of NPOP Norms the agreement will be void. The agency will be black listed and payment cut or penalty will be imposed.
17. The EOI is valid for three years or till project period.
18. Chief Executive Officer, Organic Farming Authority of Jharkhand reserve the right to accept or reject any or all application without giving any explanation. Further, the undersigned also reserves the right to accept/ reject/ modify any or all proposals without assigning any reason thereof.
19. In case of any dispute the decision of Chief Executive Officer, Organic Farming Authority of Jharkhand will be final and the jurisdiction shall be Ranchi only.

### **Guideline for submitting the proposals:**

#### **A. General guideline**

The interested agency are required to submit the proposal as per the guidelines and formats detailed out in the following paras:-

1. Submission of proposal: The **Technical Proposal** along with earnest money and the **Financial Proposal** should be **sealed** and submitted by the applicant in separate envelopes duly super scribed as Technical Proposal and Financial Proposal, respectively and should be put in a bigger envelop super scribing Proposal for "Expression of Interest for Supply of Organic farm inputs in Jharkhand State". This outer envelope shall bear the submission address, reference number and title of the assignment and be clearly marked "Do not open, except in presence of Official Appointed".

2. The Agency shall be required to accomplish entire activities as per the time bound completion schedule.

3. EOI documents must be spirally binded & each page, forms or Annexures of the technical & financial proposal must be numbered, signed & stamped by the authorized to signatory of the organization

#### **B. Evaluation of technical bid / Proposal**

All the technical bids / proposals will be evaluated by giving the marks in the following way. The agency who will obtain minimum 60 marks will be recommended for the selection and empanelment of the agencies working as a supplier for organic farm inputs in Jharkhand.

<b>SI No.</b>	<b>Standard</b>	<b>Item wise Maximum marks</b>	<b>Marks obtained</b>
1.	Experience in manufacturing of organic farm inputs under NPOP attestation i. 8 - 10 Yrs ii. >10 - 12 Yrs iii. > 12 Yrs	05 10 20	
2.	Experience in Marketing of organic farm inputs i. 8 - 10 Yrs ii. >10 Yrs	05 10	
3.	Organic farm input approved / attestation under i. USDA-NOP ii. USDA-NOP & EU regulation	10 15	
4.	Average annual turnover of Last three financial years (2016-17, 2017-18, 2018-19) i. 1 Cr – 2 Cr ii. >2 Cr – 10 Cr iii. More than 10 Cr	05 10 20	
5.	Work experience in supply of organic farm input under government organization for at least in two states	05	
6.	Experience in supply of organic farm inputs at international level	05	
7.	Supply of bio-inputs under OFAJ banner	05	
8.	Trial / Testing report of any organic farm input from SAU or agriculture related Central institute	05	
9.	ISO Certificate	05	
10.	Trade mark registration certificate	10	
	<b>Total</b>	<b>100</b>	

**C. Empanelment procedure of Agency / Firm**

- i. The technical bid will be scrutinized by the evaluation committee and those firm/agency that will fulfill the minimum eligibility criteria will be evaluated on the basis of scoring criteria.
- ii. Financial proposal will be open only for those agencies who has successfully qualify in technical bid and scoring criteria.

**D. Important dates for submission of proposals**

- i. Last date for submission of proposal to The Chief Executive Officer, Organic Farming Authority of Jharkhand, Room no.319, 3<sup>rd</sup> Floor, Krishi Bhawan Campus, Kanke Road, Ranchi -834008 on 24-10-2019 up to 2.00 PM
- ii. Date of opening of Proposal :- 24-10-2019

**E. Venue for pre-bid meeting**

Meeting will be held in the office of the Chief Executive officer, Organic Farming Authority of Jharkhand, Room no.319, 3<sup>rd</sup> Floor, Krishi Bhawan Campus, Kanke road, Ranchi- 834008 on dated 17-10-2019 at 2.30 PM

**F. Venue for opening of technical proposal**

Meeting will be held in the office of the Chief Executive officer, Organic Farming Authority of Jharkhand, Room no.319, 3<sup>rd</sup> Floor, Krishi Bhawan Campus, Kanke road, Ranchi- 834008 on dated 24-10-2019 at 4.30 PM.

Chief Executive Officer

## Annexure 1

### **APPLICATION FORM**

**Technical & Financial Bid for selection and empanelment of Agencies for supply of organic farm inputs in state of Jharkhand**

<b>SI No.</b>	<b>Particulars</b>	<b>Write details and attach the proof/supporting documents required</b>	<b>Page number of document</b>
<b>1.</b>	Name of Agency/Organization		
<b>2.</b>	Address of the Agency/Organization	.	
<b>3.</b>	Head office Address Phone No. Email ID Mobile No.of Head office I/c		
<b>4.</b>	Registration no. of the organization		
<b>5.</b>	Authorization letter/Power of Attorney (if applicable)		
<b>6.</b>	Approval/Attestation certificate of NPOP		
<b>7.</b>	PAN No. of the agency (certificate attached)		
<b>8.</b>	GST registration No. (certificate attached)		
<b>9.</b>	08 or more than 08 years work Experience in manufacturing of organic farm inputs (Attestation certificate enclosed)		
<b>10.</b>	08 or more than 08 years work Experience in marketing of organic farm inputs		
<b>11.</b>	Average Annual turnover of last 03 years of Agency (Audited balance sheet attached)		
<b>12.</b>	Affidavit about black listing, termination etc.	Affidavit should be made on Rs 100 non judicial stamp paper	
<b>13.</b>	Earnest Money (EMD) of Rs.5,00,000/- with DD No. and date or exemption certificate.		
<b>14.</b>	Latest 03 years of Income tax return for F.Y 2016-17, 2017-18, & 2018-19 (Document enclosed)		

<b>15.</b>	Experience in Government supply		
<b>16.</b>	Testing / trial of any product with SAU or Agriculture related central institute , if any		
<b>17.</b>	ISO Certificate		
<b>18.</b>	Trade mark registration certificate		
<b>19.</b>	Any other Credentials in the Subject Area		

We understand that if the details given in EOI document submitted herewith by us and the support of claims made above if found to be untrue/untenable or unverifiable or both, bid may be rejected without any reference to us and the concern authority of OFAJ has right to forfeited the EMD amount and take necessary legal action against our organization.

Signature of the bidder/authorized person  
(With official seal)

Date :-

Place:-



## Annexure 2

### TECHNICAL SPECIFICATION OF ORGANIC FARM INPUTS

S. N.	Name of the Item	Specification	Unit (Kg / ltr)	Shelf life	Production Capacity Per Month (In MT)
1.	Bio-fertilizer				
2.	Bio-pesticide				
3.	Plant Growth enhancers				
4.	Soil Conditioner				
5.	Other approved Bio-products if any				

Seal of the Company

Date:

Signature of Authorized Signatory

Name

Designation

**FINANCIAL PROPOSAL**

**Name of Firm** :

**Address** :

**Phone No./Mobile No** :

**Email** :

To,  
The Chief Executive Officer  
Organic Farming Authority of Jharkhand ,  
Krishi Bhawan Campus, Kanke Road, Ranchi-834008

Sir,  
We do hereby proposed our rates for supply of approved bio-inputs in the state of Jharkhand in accordance with the specifications in all respects and instructions as per the EOI document.

<b>S. N.</b>	<b>Name of the Item</b>	<b>Unit (Kg / ltr)</b>	<b>Rate in Rs (In figures &amp; words both)</b>
1.	<b>Bio-fertilizer</b>		
2.	<b>Bio-pesticide</b>		
3.	<b>Plant Growth enhancers</b>		
4.	<b>Soil Conditioner</b>		
5.	<b>Other approved Bio-products if any</b>		

Rates quoted are inclusive of Taxes /duties like GST, Inspection charges etc. if any

**The rates should be quoted in Indian Rupees only**, for each item separately, both in figures and words in such a way that interpolation is not possible and all over-writings should be strictly avoided or rewritten and correction should be duly attested prior to the submission of EOI. The rates should include all taxes packing costs, transportation, unloading costs at destination in all Districts in Jharkhand.

Seal of the Company

Signature of Authorized Signatory

Date:

Name

Designation

**List of all supporting documents should be enclosed in following order:-**

<b>SI No.</b>	<b><u>Particulars</u></b>	<b><u>Page no.</u></b>
1.	Application (Annexure 1)	
2.	Application Fee & EMD	
3.	Registration of organization with Bylaws / deed	
4.	NPOP Attestation certificate	
5.	PAN	
6.	GST Registration	
7.	Trade mark registration certificate	
8.	ISO certificate	
9.	Affidavit's	
10.	Manufacturing experience of organic farm inputs	
11.	Registration documents for CIB / FCO products, if any	
12.	Manufacturing License (CIB / FCO products), if any	
13.	Product Specification (Annexure 2)	
14.	Marketing experience	
15.	Audited balance sheet	
16.	ITR	
17.	Experience with Government department	
18.	Local address in jharkhand, if any	
	<b>Preferred credential in the subject area</b>	
19.	Attestation under USDA-NOP / EU	
20.	Supply @ international level	
21.	Trial / test report from SAU /Govt. institute	
22.	Supply under OFAJ banner	
23.	Other relevant documents, if any please specify	