

ORGANIC FARMING AUTHORITY OF JHARKHAND

Room no- 319, 3rd Floor,
Krishi Bhawan Campus, Kanke Road
Ranchi -834008, Jharkhand
Email id:- organicjharkhand2012@gmail.com

EXPRESSION OF INTEREST

**WITH REFERENCE TO GOVERNMENT SANCTION LETTER No 108 DATED ON 23/09/2019
AN "INVITATION OF EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF
REPUTED AGENCIES / COMPANIES / FIRMS FOR SUPPLY OF HDPE VERMI BED UNIT"**

SI No.	EOI No	Date	Cost of EOI form
1.	EOI/OFAJ/VB/2019-04	12-10-2019	Rs 10,000

Commencement & sale of EOI documents : 12-10-2019
Date of Pre-bid Meeting : 17-10-2019 at (4.00 PM – 5.00 PM)
Last date & time of submission of EOI : 24-10-2019 up to 2.00 PM
Date & time of opening of technical proposal : 25-10-2019 at 12.30 PM

EOI has both technical & Financial bid/proposals.

The agency shall deposit an Earnest money of Rs. 5,00,000 (Rupees Five Lacs only) in form of Demand Draft in favour of Chief Executive officer, "Organic farming Authority of Jharkhand" payable at Ranchi at the time of submission of EOI.

The Application forms, Terms of Reference can be obtained from the Organic Farming Authority of Jharkhand, Krishi Bhawan Campus, Kanke Road-834008 on all working days(Monday to Friday) 11:00 hrs to 17:00 hrs by payment of Demand Draft of Rs.10,000 (Non refundable) in favour of Chief Executive Officer, "Organic farming Authority of Jharkhand" payable at Ranchi. It may also be downloaded from the website www.organicjharkhand.in . In case of downloaded form DD of Rs. 10,000 has to be attached with the form.

Envelope of application for EOI should duly subscribed "Expression of Interest for supply, of HDPE Vermibed unit in jharkhand state". EOI should be addressed to the Chief Executive Officer, Organic Farming Authority Of Jharkhand, Room no.319, 3rd floor- Krishi Bhawan campus, Kanke Road, Ranchi-834008.

Chief Executive Office

Technical Proposal

EOI/proposals are invited from the Agency (manufacturer / Supplier / Trader or any other organizations) for the supply of vermi bed unit in Jharkhand state.

Minimum Eligibility Criteria:-

1. The agency having minimum three years of experience in supply of HDPE made vermi bed unit in government sector. Copy of work/supply order issued from Government department must be attached along with the E.O.I proposal in support of such experience.
2. The Product (HDPE Vermibed) must be complies as per B.I.S Standard (I.S-15907:2010). (Certificate enclosed)
3. The agency having previous experience in supply of minimum 5000 units of the concerned components i.e. H.D.P.E vermibed unit in government project. Work/supply order with completion/hand over certificate issued from Government department must be attached along with the E.O.I proposal in support of such experience.
4. The Agency having minimum 3 work order in past from the Government organization for the supply of HDPE Vermibed unit.
5. The agency having minimum 5 performance certificates issued from Government department which must be attached along with the E.O.I proposal.
6. Agency having a valid ISO certificate.
7. Average Annual turnover of last three financial year (2016-17, 2017-18 & 2018-19) should not be less than 2 Cr.
8. Audited balance sheet along with IT return should be submitted for the last three financial year (2016-17, 2017-18 & 2018-19)
9. Bidder shall submit an affidavit on Rs 100 non judicial stamp from Notary that "the company has never been blacklisted or terminated earlier by any state or union government."
10. Agency must have a copy of Income tax permanent account number (PAN)
11. Agency must have registered under GST.
12. Preference will be given to those organization who has earlier experience in supply of HDPE Vermibed Unit under Jharkhand Government projects.

The interested bidders should submit the following documents / details in support of their claim:-

- i. Application form duly filled up
- ii. Application fee & EMD
- iii. Registration certificate of organization
- iv. BIS standard (IS-15907: 2010) license certificate
- v. ISO certificate
- vi. Audited balance sheet of last three financial years
- vii. IT-Return of last three financial years
- viii. PAN
- ix. GST Registration certificate
- x. Manufacturing Experience (proof attached)
- xi. Affidavit's
- xii. Experience in supply in Government department
- xiii. Government work order
- xiv. Performance certificate issued from government department
- xv. Local address of the agency, if any
- xvi. Any other supporting / relevant documents regarding claim , please specify

Terms and Conditions:

1. The Bidder must having previous experience in supply of HDPE Vermibed unit under government projects.
2. If Bidder is not manufacturer then in this case bidder has to submit the authorization letter from the manufacturer for the supply of specified HDPE Vermibed in jharkhand as per given format in Annexure 4.
3. Product specification of HDPE Vermibed must complies as per the specification mention in form Annexure 2.
4. The Bidder shall submit an affidavit on Rs 100 non judicial stamp from Notary regarding "the rates of bid quoted in EOI that the rates of HDPE Vermibed unit which are quoted in financial bid are the minimum price and not more than the market price in the State of Jharkhand".
5. The successful bidder has to submit the Registration fee @ Rs 25,000 (Rupees twenty five thousand). Registration fee will be valid till 31/03/2020.
6. TIME LINE:
 - After selection of the agencies the supply order will be decided as per the requirement of the product by the farmer in the light of which the ordered material will have to be delivered within the specified time limit to the corresponding districts
7. **TERMS OF PAYMENT:**
 - No advance payment will be made.
 - In case of subsidy scheme, the subsidy will be transferred to the farmers Account / CUG Card. Farmers will pay to the empanelled agency only.
 - Payment through CUG Card/DBT/RTGS/Online directly will be made. Bank commission will be borne by the firm.
 - Payment will be made only after successful supply as per the ordered quantity.

8. **VALIDITY PERIOD:**

- Bidder shall be noted that the validity period of their offer rate which should be valid up to 31/03/2020 from the date of opening of EOI.
9. The performance guarantee of the successful bidder who does not fulfil the obligation of supply of stocks as per orders/specification/packing/maintenance of quality shall be forfeited and alternative arrangements will be made for procurement of such products and any additional cost in this will be to the account of defaulter.
 10. The successful bidder shall not sublet or assign this contract or any part of it to other agency.
 11. The products supplied shall be with sound packing. Damaged bags, if any, shall be replaced by the supplier with sound packing at his own cost. The responsibility of quality and quantity (miss-branding/under weight) of the material supplied lies with the supplier only.
 12. Warranty: The successful empanelled agency shall give a warranty against manufacturing defects for the supplied item as in Annexure-2 for a period of one year from the date of supply of the item. He shall agree to replace or repair at his own cost, part or whole product / goods found defective after receipt of intimation from the undersigned regarding the defects. This warranty (i.e. repairs) will be against manufacturing defects only (excluding the natural calamities, vandalism and any other forced action).
 13. Test report wherever applicable should be furnished. For testing of material, the fee shall be borne by the agency as and when required.
 14. The successful agency shall, within 14 days will be called by notice to execute a formal agreement on stamp paper worth Rs. 100/- in the prescribed format and the cost shall be borne by the successful bidder
 15. Once the successful bidder is accepted, there will not be any upward revision of the accepted rates on account of the price escalation during the currency of the contract period. Successful bidder is required to sign a MOU with Organic farming Authority of Jharkhand accepting all the clauses incorporated in the said MOU.
 16. After empanelment of the agency the issuance of supply order / demand will be decided by the farmer as per their requirement.
 17. If the agency fails to meet the objectives, conditions, quality parameters as per technical specification mention in Annexure 2, the agreement will be void. The agency will be black listed and forfeited the EMD amount, payment cut or penalty will be imposed.
 18. The EOI is valid till 31/03/2020.
 19. Chief Executive Officer, Organic Farming Authority of Jharkhand reserve the right to accept or reject any or all application without giving any explanation. Further, the undersigned also reserves the right to accept/ reject/ modify any or all proposals without assigning any reason thereof.
 20. In case of any dispute the decision of Chief Executive Officer, Organic Farming Authority of Jharkhand will be final and the jurisdiction shall be Ranchi only.

Guideline for submitting the proposals:

A. General guideline

The interested agency are required to submit the proposal as per the guidelines and formats detailed out in the following paras:-

1. Submission of proposal: The **Technical Proposal** along with earnest money and the **Financial Proposal** should be **sealed** and submitted by the applicant in separate envelopes duly super scribed as Technical Proposal and Financial Proposal, respectively and should be put in a bigger envelop super scribing Proposal for "Expression of Interest for Supply of HDPE Vermibed unit in jharkhand state". This outer envelope shall bear the submission address, reference number and title of the assignment and be clearly marked "Do not open, except in presence of Official Appointed".

2. The Agency shall be required to accomplish entire activities as per the time bound completion schedule.

3. EOI documents must be spirally binded & each page, forms or Annexures of the technical & financial proposal must be numbered, signed & stamped by the authorized to signatory of the organization

B. Evaluation of technical bid / Proposal

All the technical bids / proposals will be evaluated by giving the marks in the following way. The agency who will obtain minimum 60 marks will be recommended for the selection and empanelment of the agencies working as a supplier for HDPE Vermibed unit in Jharkhand.

SI No.	Standard	Item wise Maximum marks	Marks obtained
1.	Experience in supply of HDPE Vermibed Unit under government sponsored project i. 3 - 5 Yrs ii. >5 - 10 Yrs iii. > 10 Yrs	10 15 20	
2.	Total no. of unit of HDPE Vermibed supplied under government project i. 5000 – 10,000 unit ii. 10,001 – 15,000 unit iii. >15,000 unit	05 10 15	
3.	Total no. of performance certificate issued by government authority in respect to supply of HDPE Vermibed unit i. 5 – 8 ii. 9 – 12 iii. >12	05 10 15	
4.	Average annual turnover of Last three financial years (2016-17, 2017-18, 2018-19) i. 2 Cr – 3 Cr ii. >3 Cr – 10 Cr iii. More than 10 Cr	05 10 15	
5.	Work Order for supply of HDPE Vermibed unit under government project i. 3 – 5 work order ii. 6 – 10 work order iii. > 10 work order	05 10 15	
6.	Experience in supply of HDPE Vermibed unit under Jharkhand government projects	05	
7.	ISO Certificate	05	
8.	BIS standard (IS-15907: 2010) certificate	10	
	Total	100	

C. Empanelment procedure of Agency / Firm

- i. The technical bid will be scrutinized by the evaluation committee and those firm/agency that will fulfill the minimum eligibility criteria will be evaluated on the basis of scoring criteria.

- ii. Financial proposal will be open only for those agencies who has successfully qualify in technical bid and scoring criteria.

D. Important dates for submission of proposals

- i. Last date for submission of proposal to The Chief Executive Officer, Organic Farming Authority of Jharkhand, Room no.319, 3rd Floor, Krishi Bhawan Campus, Kanke Road, Ranchi -834008, Jharkhand on 24-10-2019 up to 2.00 PM
- ii. Date of opening of Proposal :- 25-10-2019

E. Venue for pre-bid meeting

Meeting will be held in the office of the Chief Executive officer, Organic Farming Authority of Jharkhand, Room no.319, 3rd Floor, Krishi Bhawan Campus, Kanke road, Ranchi- 834008 on dated 17-10-2019 at 4.00 PM.

F. Venue for technical proposal meeting

Meeting will be held in the office of the Chief Executive officer, Organic Farming Authority of Jharkhand, Room no.319, 3rd Floor, Krishi Bhawan Campus, Kanke road, Ranchi- 834008, Jharkhand on dated 25-10-2019 at 12.30 PM.

Chief Executive Officer

Annexure 1

APPLICATION FORM

**Technical & Financial Bid for selection and empanelment of Agencies for supply of HDPE
Vemibed Unit in state of Jharkhand**

SI No.	Particulars	Write details and attach the proof/supporting documents required	Page number of document
1.	Name of Agency/Organization		
2.	Address of the Agency/Organization	.	
3.	Head office Address Phone No. Email ID Mobile No.of Head office I/c		
4.	Registration no. of the organization		
5.	Authorization letter/Power of Attorney (if applicable)		
6.	BIS standard (IS-15907: 2010) certificate		
7.	PAN No. of the agency (certificate attached)		
8.	GST registration No. (certificate attached)		
9.	03 or more than 03 years work Experience in supply in government sector		
10.	Average Annual turnover of last 03 years of Agency (Audited balance sheet attached)		
11.	Affidavit about black listing / termination	Affidavit should be made on Rs 100 non judicial stamp paper	
12.	Earnest Money (EMD) of Rs.5,00,000/- with DD No. and date or exemption certificate.		
13.	Latest 03 years of Income tax return for F.Y 2016-17, 2017-18, & 2018-19 (Document enclosed)		
14.	ISO Certificate		
15.	Any other Credentials in the Subject Area		

We understand that if the details given in EOI document submitted herewith by us and the support of claims made above if found to be untrue/untenable or unverifiable or both, bid may be rejected without any reference to us and the concern authority of OFAJ has right to take necessary legal action against the above subject.

Signature of the bidder/authorized person
(With official seal)

Date :-

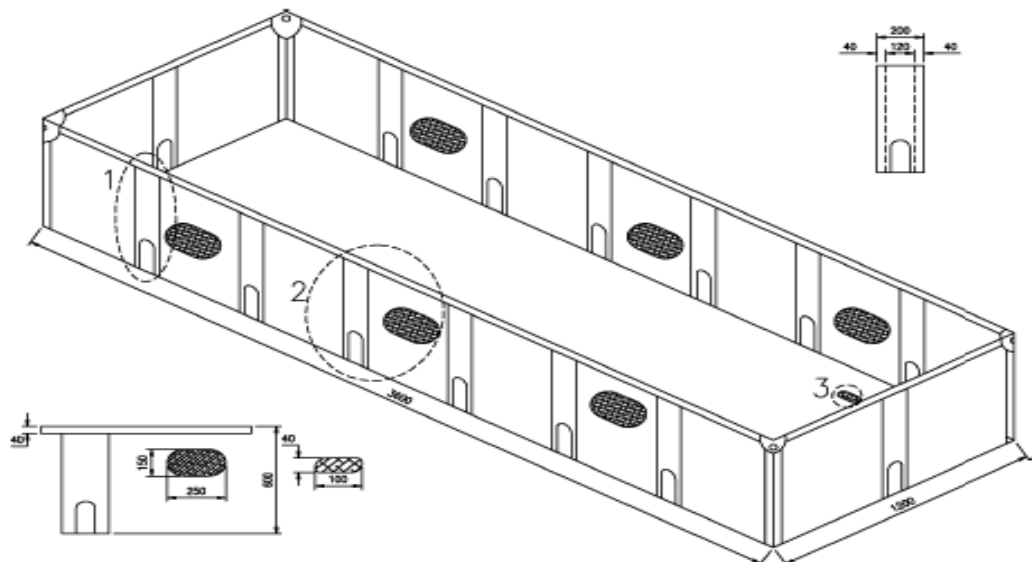
Place:-

Annexure 2

Technical Specification of "HDPE made portable vermi bed unit"

(On Letter head of the Proposer)

S.No.	Items	Specification
1	H.D.P.E made portable vermi bed as per Bureau of Indian Standards (BIS), GOI, (I.S -15907:2010)	BIS Standard (IS 15907:2010) Agro Textiles High Density Polyethylene (HDPE) Woven Beds For Vermiculture. Size 12'x4x2=96Cft).The poly ethylene should be UV Stabilized woven and portable with net ventilation and ready to install pockets. Joints : completely heat sealed (stitched less). Wash outlet : 1 outlet at the bottom side (40mm x 1000mm in one corner) for collection of vermiwash. Bed are fitted with six polyethylene net windows (3 each on both sides of length). Support pockets 14nos. for inserting pegs on all sides.14 nos. UPVC pipe 25mm dia. & 32inch length. UPVC pipe for vermiwash drain 20 inch length & 2.5 inch diameter. Minimum mass of bed material 340 gm/sq mtrs. Colour : green outer side & white inner side.
2	Portable type vermi bed cover	HDPE green colour shade cover 250GSM with pockets, Size: 8ft x 15ft, 8 nos. UPVC pipe 25mm dia. & 32inch length, 4 nos. UPVC pipe 20mm dia. & 8ft length OR Portable type overhead vemi bed shade cover size: 9.5ft x 16ft of 50% green HDPE shade net, 4nos. each 2mtr length 32mm O.D tubular G.I post and 2.0 mtr length poly propylene rope.
3	Training manual	Digital colour print in 170 GSM paper , A-4 both side matter in hindi.



Annexure 3

Supply capacity of the HDPE made portable vermi bed Unit

(On Letter head of the Proposer)

To,
The Chief Executive Officer
Organic Farming Authority of Jharkhand ,
Krishi Bhawan Campus, Kanke Road, Ranchi-834008

Sir,

I / we do hereby declare our monthly supply capacity (nos. of unit) of following items in accordance with the specifications in all respects and instructions in the E.O.I bid document.

SI No.	Items	Monthly Supply Capacity (Nos. of unit)
1	HDPE made portable vermi bed Unit (<i>as per technical specification attached in Annexure-2 of this E.O.I document.</i>)	

Seal of the Company

Date:

Signature of Authorized Signatory

Name

Designation

Annexure 4

**Notarized Manufacturer's Authorization letter.
(To be Furnished on Rs. 100/- non judicial stamp paper)**

Ref. Vide EOI No-----

Date-----

To,
The Chief Executive Officer,
Organic Farming Authority of Jharkhand
Krishi Bhawan Campus, Kanke Road
Ranchi, Jharkhand

Dear Sir,

We..... **(Name of Unit)** An established & reputable Manufacturer of.....**(Name of Item Product)** Having factories at and Regd. Office do hereby agree to supply **(Name of Item)** Confirming to the required specification and required quantity to M/s **(Bidder/ Distributor)** as offered by them to supply against the above stated EOI (Valid Rate Contract Period) and also declared that we have not been authorized to any other bidders for the said EOI called for. The proposal shall be rejected/not to considered if found more than one bidder.

Attested

Yours Faithfully

With Seal and signature

With Seal and Signature

Name :- -----

Name:-----

Authorized Person / Bidder (Supplier)

For & Behalf of Manufacturer

Tel / Mob no. ;- -----

M/s:- -----

Tel / Mob no. -----

Annexure 5

FINANCIAL PROPOSAL (On Letter head of the Proposer)

Name of Firm :

Address :

Phone No./Mobile No :

Email :

To,
The Chief Executive Officer
Organic Farming Authority of Jharkhand ,
Krishi Bhawan Campus, Kanke Road, Ranchi-834008

I/we do hereby quote the rate for supply of HDPE made portable vermi bed Unit to the beneficiary in different Villages/Blocks/Districts of entire Jharkhand state in accordance with the specifications in all respects and instructions in the E.O.I bid document.

Sl.No	Items	Government Approved rate under Subsidy mode (In figures & Words)	Rate/Unit (Rs.)	
			(Rs. in figures)	(Rs. in word)
1	H.D.P.E made portable vermi bed (12' x 4' x 2' =96Cft), B.I.S Standard (I.S -15907:2010)	Rs 5000 (Rupees Five thousand)		
2	Portable type vermi bed cover	Rs 2900 (Rupees two thousand nine hundred)		
3	Training manual	100 (Rupees hundred)		
Total Quoted Rate (Rs.)				
		<i>The above rates quoted are inclusive of all taxes including GST, packing costs, transportation, insurance, loading, unloading costs at destination in all Districts of Jharkhand.</i>		

Seal of the Company

Signature of Authorized Signatory

Date:

Name
Designation

List of all supporting documents should be enclosed in following order:-

SI No.	<u>Particulars</u>	<u>Page no.</u>
1.	Application (Annexure 1)	
2.	Application Fee & EMD	
3.	Registration of organization with Bylaws / deed	
4.	BIS standard (IS-15907: 2010) certificate	
5.	PAN	
6.	GST Registration	
7.	ISO certificate	
8.	Affidavit's	
9.	Experience in supply in Government sector	
10.	Government work order	
11.	Total Volume of work done under Government project	
12.	Performance certificate from Government authority	
13.	Product Specification (Annexure 2)	
14.	Capacity of Supply (Annexure 3)	
15.	Authorization Letter (Annexure 4)	
16.	Audited balance sheet	
17.	ITR	
18.	Local address of the agency if any	
	Preferred Credential in the subject area	
19.	Experience in supply under Jharkhand government	
20.	Other relevant documents, if any please specify	