

ORGANIC FARMING AUTHORITY OF JHARKHAND

Krishi Bhawan Campus, Kanke Road, Ranchi -834008

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EXPRESSION OF INTEREST

EOI/proposals are invited from the interested service providers of repute for empanelment for Implementation of ICS projects (Organized Grower's Group) for production of horticultural / agricultural crops as per technical guidelines of National Standards for Organic Production (NSOP).-

SI No.	EOI No.& Date	Brief Description	Area (Ha)	Cost of tender form
1.		Implementation of ICS Project through Service Provider's	20,000	Rs 10,000

Commencement & sale of EOI documents : 00-00-2017

Last date & time of submission of EOI : 00-00-2017 up to 2:00 PM

Date & time of opening of technical proposal : 00-00-2017 up to 4.00 PM

Only technical bidding shall be conducted

The agency shall deposit an Earnest money of Rs. 2.00 lacs in form of Demand Draft in favour of Chief Executive officer, "Organic farming Authority of Jharkhand" payable at Ranchi at the time of submission of EOI.

The Application forms, Terms of Reference can be obtained from the Organic Farming Authority of Jharkhand, Krishi Bhawan Campus, Kanke Road-834008 on all working days(Monday to Friday) 11:00 hrs to 17:00 hrs by payment of Demand Draft of Rs.10,000 (Non refundable) in favour of Chief Executive Officer, "Organic farming Authority of Jharkhand" payable at Ranchi. It may also be downloaded from the website www.organicjharkhand.in / www.nhmjharkhand.org . In case of downloaded form DD of Rs. 10,000 has to be attached with the form.

Envelope of application for tender should duly subscribed "Expression of Interest for Implementation of Organic Certification programme for horticultural / agricultural produce in Jharkhand". EOI should be addressed to the Chief Executive Officer, Organic Farming Authority Of Jharkhand, 3rd floor- Krishi Bhawan campus, Kanke Road, Ranchi-834008.

Chief Executive Officer

Technical Proposal

EOI/proposals are invited from the interested service providers/agencies of repute for empanelment for ICS Management of Organized Grower's Group for Horticultural / Agricultural produce as per technical guidelines of National Standards for Organic Production (NSOP) . The selection will be through technical bid only.

Minimum Eligibility Criteria:-

1. The Agency should be registered under NGO's /Co-operative /FPO's /Trust /Firms / Societies act for work under agricultural / certification services.
2. The Agency having minimum 3 years experience in ICS management / Group formation / organic certification under NPOP. (Enclose scope certificate)
3. Preference will be given to those agencies which has experience in USDA-NOP certification process.
4. The Agency having minimum one year experience in facilitating of marketing / market linkage of certified organic produce.
5. Total Volume of work done by the agency should be not less than 1,000 hectares. (supporting documents enclosed)
6. Average annual turnover of last three financial year's (2014-15, 2015-16 & 2016-17) should not be less than 50 Lacs.
7. Audited balance sheet along with annual report and IT return should be submitted for the last three years.
8. Bidder shall submit an affidavit on Rs 100 non judicial stamp from Notary that "the company are free from litigation, never been blacklisted by any state or union government and non-affiliation with any political/religion / govt endowment."
9. The agency having minimum one work order in past for organic certification programme from any state or union government.
10. Agency should have registered under GST.
11. Preference will be given to those agencies which has earlier experience in NPOP certification programme in Jharkhand state.

The interested bidders should submit the following documents / details in support of their claim:-

- i. Application form duly filled up
- ii. Application fee & EMD
- iii. Registration certificate of firm / Societies
- iv. Audited balance sheet of last three year's
- v. IT-Return of last three years
- vi. PAN
- vii. GST Registration certificate
- viii. Proof of 3 years experience in ICS management / Group certification
- ix. Marketing experience
- x. Total Volume of work done
- xi. Affidavit
- xii. Government work order (Enclose copy)
- xiii. Experience in Jharkhand, if any
- xiv. Any other relevant documents, please specify

Terms and Conditions:

1. The agency should have competent and technically qualified staff with experience in organic farming / ICS Management. Staff should be familiar with local language.
2. The bids will be scrutinized by a committee, who will have the right to short list the agencies based on the requirement. The selected agency may be invited for making a power point presentation before the team of experts. Based on the above matters, the final selection will be made.
3. The successful agency shall, within 14 days of having been called by notice, execute a formal agreement on stamp paper worth Rs. 100/- in the prescribed format and the cost shall be borne by the successful bidder.
4. The scheme will be implemented in selected 13 districts (Ranchi, Ramgadh, Hazaribagh, Saraikela, Dumka, Jamtara, Deoghar, Lohardaga, Sahebganj, West Singhbhum, East Singhbhum, Khunti, Pakud) covering 20,000 ha area of Jharkhand State.
5. The rate approved is Rs 1200/ha/Yr (Rupees One thousand two hundred per hectare per year) inclusive of all taxes as applicable.
6. Once the successful bidder is accepted, there will not be any upward revision of the accepted rates on account of the price escalation during the currency of the contract period. Successful bidder is required to sign a MOU with Organic farming Authority of Jharkhand accepting all the clauses incorporated in the said MOU.
7. After empanelment the issuance of work order will be decided by Chief Executive Officer, Organic Farming Authority of Jharkhand and shall be final in all respects
8. As the process of certification of Organic products takes conversion period of 24 months, thus it is quite possible that many of farmers/group of farmers may quit organic farming after the conversion period. Hence it is necessary that "Service provider" will provide all necessary assistance to farmers/group of farmers (for Grading, Packing, Labeling, Branding, Value addition & Marketing of certified organic produce/product) even after the lapse of conversion period, and such assistance will be for minimum one year after the conversion
9. All the related technology (i.e. Organic production, Certification, Value addition, marketing of organic product etc.) should be efficiently transferred to the organic farmers/ group of farmers by the Agency before handing over period.
10. If the agency fails to meet the objectives, conditions, quality parameters of NPOP Norms the agreement will be void. The agency will be black listed and payment cut or penalty will be imposed.
11. Chief Executive Officer, Organic Farming Authority of Jharkhand reserve the right to accept or reject any or all application without giving any explanation. Further, the undersigned also reserves the right to accept/ reject/ modify any or all proposals without assigning any reason thereof.
12. In case of any dispute the decision of Chief Executive Officer, Organic Farming Authority of Jharkhand will be final and the jurisdiction shall be Ranchi only.

Role and responsibility of Empanelled agency

- Selection of Farmer
- Survey and collection of the farm details

- Preparation of Three year action plan for ICS Management as well as facilitating Certification of organic Farming of Grower's group
- Preparation of Year wise Action Plan and proposal for organic adoption as well as certification
- Training of the farmer's regarding the organic standards (minimum two times for every crop year). This includes organic cultivation practices and post harvesting of the produce.
- Pest & disease management technical support
- Development of clear and workable/proven marketing linkage for certified horticultural produce.
- Write up of organic package of practice for each identified horticultural crop.
- Development and implementation of farm level and ICS level documentation
- Preparation of organic crops database and success stories
- Internal inspection of each farmer for minimum twice a year
- Monitoring the activities of the farm
- GPS recording of every farm in the project.
- Any other requirement desirable to obtain C-I, C-II and C-III certificate and marketing of organic produce.

Guideline for submitting the proposals:

A. General guideline

The interested agency are required to submit the proposal as per the guidelines and formats detailed out in the following paras:-

1. Submission of proposal: The original technical proposals and earnest money to be deposited in form of Demand draft should be placed in a sealed envelope clearly marked "Technical proposal". This outer envelope shall bear the submission address, reference number and title of the assignment and be clearly marked "Do not open, except in presence of Official Appointed".
2. The Agency shall be required to accomplish entire activities as per the time bound completion schedule.
3. Tender documents must be spirally binded & each page, forms, of the technical proposal must be numbered & signed by the authorized to signatory of the organization

B. Evaluation of technical bid / Proposal

All the technical bids / proposals will be evaluated by giving the marks in the following way. The agency who will obtain a minimum 60 marks will be recommended for the selection and empanelment of the agencies working as service provider for Jharkhand.

SI No.	Standard	Item wise Maximum marks	Marks obtained
1.	Work experience in ICS management / organic certification (NPOP/NOP) i. 3 - 4 yrs experience ii. 5 - 10 yrs experience iii. > 10 yrs experience	10 15 20	
2.	Experience in facilitating of marketing / market linkage of organic produce i. 1 - 2 yrs experience ii. 3 - 5 yrs experience iii. > 5 yrs experience	10 12 15	
3.	Total Registered area under NPOP / NOP i. 1,000 – 10,000 Ha ii. 10,001 – 25,000 Ha iii. > 25,000 Ha	10 12 15	
4.	Average annual turnover of last three financial years (2014-15, 2015-16, 2016-17) i. 0.5 Cr – 1 Cr ii. >1 Cr – 5 Cr iii. More than 5 Crores	10 12 15	
5.	Latest Income tax return of last three years	05	
6.	Work Experience with Government project for ICS management / certification under NPOP i. 1 work order ii. 2 – 5 work order iii. > 05 work order	10 12 15	
7.	Work experience in organic farming (NPOP) in Jharkhand	15	
		Total	

D. Empanelment procedure of Service Provider / Agency

- i. The technical bid will be scrutinized by the evaluation committee and those firm/agency that will fulfill the minimum eligibility criteria will be evaluated on the basis of scoring criteria.
- ii. The agency will also have to submit a proposal in hard copy that how the present job shall be accomplished in Jharkhand. The agency will indicate the preference for area of operation in the project proposal.

E. Important dates for submission of proposals

- i. Last date for submission of proposal to The Chief Executive Officer, Organic Farming Authority of Jharkhand, Krishi Bhawan Campus, Kanke Road, Ranchi - 834008 on 00-00-2017
- ii. Date of opening of Proposal :- 00-00-2017

F. Venue for proposal meeting

Meeting will be held in the office of the Chief Executive officer, Organic Farming Authority of Jharkhand, Krishi Bhawan Campus, Kanke road, Ranchi- 834008 on dated 00-00-2017 at 4.00 PM.

Chief Executive Officer

APPLICATION FORM

Technical Bid for selection and empanelment of Agencies for Implementation of Organic farming project in Jharkhand state as per the NPOP regulation

SI No.	Particulars	Write details and attach the proof/supporting documents	Page number of document
1.	Name of Agency/Organization		
2.	Head office Address Phone No. Email ID Mobile No.of Head office I/c		
3.	Registration Certificate of the organization		
4.	Authorization letter/Power of Attorney (if applicable)		
5.	PAN No. of the agency (certificate attached)		
6.	GST registration No. (certificate attached)		
7.	03 or more than 03 years work Experience in ICS Management / Organic Certification under NPOP (enclose certificate)		
8.	01 or more than 01 years experience in facilitating of marketing / market linkage of organic produces.		
9.	Total registered Area under ICS Management / organic certification (Ha)-		
10.	Average Annual turnover of last 03 years of Agency (Audited balance sheet attached)		
11.	Affidavit about black listing, free From litigation and non affiliation with any political/religion/Govt. endowment.	Affidavit should be made on Rs 100 non judicial stamp paper	
12.	Earnest Money (EMD) of Rs.2,00,000/- with DD No. and date or exemption certificate.		
13.	Latest 03 years of Income tax return (Document enclosed)		

14.	Experience in Government project		
15.	Any other Credentials in the Subject Area		

We understand that if the details given in EOI document submitted herewith by us and the support of claims made above if found to be untrue/untenable or unverifiable or both, bid may be rejected without any reference to us and the concern authority of OFAJ has right to take necessary legal action against the above subject.

Signature of the bidder/authorized person
(With official seal)

Date :-

Place:-

List of all supporting documents should be enclosed in following order:-

SI No.	Particulars	Page No.
1.	Application	
2.	Application Fee & EMD	
3.	Registration certificate of organization with bylaws / deed	
4.	PAN	
5.	GST Registration	
6.	Affidavit	
7.	Experience in ICS Management / organic certification	
8.	Total volume of work done (ICS management / certification)	
9.	Audited balance sheet	
10.	ITR	
11.	Government work order	
12.	Detail project report	
	Preferred credential in the subject area	
13.	Experience in NPOP certification in Jharkhand	
14.	Experience in certification under USDA-NOP	
15.	Other relevant documents if any, please specify	